

LYNCHBURG CITY COUNCIL

Agenda Item Summary

MEETING DATE: **February 28, 2006, Work Session**

AGENDA ITEM NO.: 1

CONSENT:

REGULAR: **X**

CLOSED SESSION:

(Confidential)

ACTION:

INFORMATION: **X**

ITEM TITLE: **Community Development Block Grant (CDBG) and HOME Program Status Report**

RECOMMENDATION: Receive a report on the proposed reprogramming of the following CDBG unspent funds for FY 2007.

1999-2000

Fifth Street Economic Dev. - \$649

2000-2001

Abandoned Vehicle Program

Income Expense - \$7,287

Weed Ordinance Program

Income Expense - \$11,846

2001-2002

Contingency Funds - \$27,367

2003-2004

Seeds for Life Housing Rehabilitation - \$61,165

2004-2005

Neighborhood Planning - \$10,108

SUMMARY: The attached Status Report provides the unspent funds of all active CDBG and HOME projects. In addition, there is a brief narrative regarding the current status of the projects and the planned expenditures of the available funds.

PRIOR ACTION(S): N/A

FISCAL IMPACT: By reprogramming the above-referenced funds there will be \$118,422 available for distribution to other eligible CDBG projects in FY 2007.

CONTACT(S): Rachel Flynn – 455-3902
Melva Walker – 455-3916

ATTACHMENT(S): Project Status Report – As of January 31, 2006

REVIEWED BY: lkp

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
ACTIVE PROJECT STATUS REPORT SUMMARY
AS OF JANUARY 31, 2006

1993-1994

Project: Business Development Centre
Revolving Loan Program
Project Budget: \$45,000
Loans to date: \$125,250 (17 loans)
Funds Unspent for New Loans: \$25,592
Page: 1

1999-2000

Project: Repair Assistance for
Historic Districts (LHF)
Project Budget: \$5,000
Funds Unspent: \$2,048
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Project: Fifth Street Economic Dev. (City)
Project Budget: \$50,000
Funds Unspent: \$649
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2000-2001

Project: Repair Assistance for HD (LHF)
Project Budget: \$5,000
Funds Unspent: \$5,000
Page: 2

Project: College Hill Stabilization (LRHA)
Project Budget: \$102,764
Funds Unspent: \$3,529
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2001-2002

Project: College Hill Stabilization (LRHA)
Project Budget: \$76,392
Funds Unspent: \$22,993
Page: 3

Project: Contingency Funds
Project Budget: \$91,531
Funds Unspent: \$27,367
Page: 3

2002-2003

Project: College Hill Acquisition Program
(LRHA)
Project Budget: \$85,090
Funds Unspent: \$3,363
Page: 3

Project: Bedford Building Renovations
(ARC of Central Virginia)
Project Budget: \$30,000
Funds Unspent: \$8,034
Page: 4

Project: Fellowship Community Outreach
Center
Project Budget: \$20,177
Funds Unspent: \$15,154
Page: 4

Project: Fifth Street Revitalization (LRHA)
Project Budget: \$53,704
Funds Unspent: \$4,788
Page: 4

Project: Contingency Funds
Project Budget: \$25,000
Funds Unspent: \$25,000
Page: 4

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
ACTIVE PROJECT STATUS REPORT SUMMARY
AS OF JANUARY 31, 2006

2003-2004

Project: Maintenance of Properties (LRHA)
Project Budget: \$51,510
Funds Unspent: \$14,719
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Project: College Hill Stabilization (LRHA)
Project Budget: \$78,700
Funds Unspent: \$78,700
Page: 5

Project: Spot Blight/Abatement (LRHA)
Project Budget: \$160,475
Funds Unspent: \$151,464
Page: 5

Project: Seeds for Life Housing Rehab.
Project Budget: \$66,478
Funds Unspent: \$61,165
Page: 6

2004-2005

Project: Delivery Costs/Administration (LRHA)
Project Budget: \$138,191
Funds Unspent: \$5,428
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Project: Maintenance of Properties (LRHA)
Project Budget: \$28,410
Funds Unspent: \$28,410
Page: 6

Project: Neighborhood Initiatives (City)
Project Budget: \$82,500
Funds Unspent: \$25,068
Page: 7

Project: Daniel's Hill Acquisition. (LRHA)
Project Budget: \$150,000
Funds Unspent: \$82,251
Page: 7

Project: Spot Blight/Abatement (LRHA)
Project Budget: \$64,480
Funds Unspent: \$64,480
Page: 7

Project: Rush Lifetime Homes of CVA
Project Budget: \$9,542
Funds Unspent: \$1,063
Page: 8

Project: Dance Theatre Building Renovations
Project Budget: \$30,000
Funds Unspent: \$30,000
Page: 8

Project: Housing Development Assist. (LNDF)
Project Budget: \$35,000
Funds Unspent: \$1,732
Page: 8

Project: Downtown Sign System
Project Budget: \$57,490
Funds Unspent: \$4,408
Page: 8

Project: Cabell Street Dependency (LHF)
Project Budget: \$30,000
Funds Unspent: \$5,566
Page: 9

Project: Installation of Building Elevator
(Free Clinic)
Project Budget: \$79,200
Funds Unspent: \$7,500
Page: 9

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
ACTIVE PROJECT STATUS REPORT SUMMARY
AS OF JANUARY 31, 2006

2005-2006

Project: Program Administration (City)
Project Budget: \$55,600
Funds Unspent: \$36,272
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Project: Delivery Costs/Administration (LRHA)
Project Budget: \$143,303
Funds Unspent: \$141,818
Page: 10

Project: Lead Safe Housing Rehab.
Project Budget: \$60,000
Funds Unspent: 45,918
Page: 10

Project: YWCA Town Center (YWCA)
Project Budget: \$50,000
Funds Unspent: \$41,268
Page: 11

Project: Daniel's Hill Acquisition. (LRHA)
Project Budget: \$88,668
Funds Unspent: \$88,668
Page: 11

Project: Family Violence Prevention (YWCA)
Project Budget: \$22,500
Funds Unspent: \$10,699
Page: 11

Project: Housing Imp. Program (Lyn-CAG)
Project Budget: \$201,233
Funds Unspent: \$154,711
Page: 11

Project: Spot Blight/Abatement (LRHA)
Project Budget: \$64,220
Funds Unspent: \$64,220
Page: 12

Project: Maintenance of Properties (LRHA)
Project Budget: \$38,470
Funds Unspent: \$38,470
Page: 12

Project: Rush Lifetime Homes of CVA
Project Budget: \$6,500
Funds Unspent: \$6,500
Page: 12

Project: Neighborhood Initiatives (City)
Project Budget: \$35,324
Funds Unspent: \$32,931
Page: 13

Project: Enhancing Special Needs Housing (Miriam's House)
Project Budget: \$20,000
Funds Unspent: \$3,494
Page: 13

Project: White Rock After School Program
Project Budget: \$13,000
Funds Unspent: \$13,000
Page: 13

Project: Christmas in April Rehabilitation Prog.
Project Budget: \$50,000
Funds Unspent: \$50,000
Page: 13

Project: Roof Replacement-Virginia University
Project Budget: \$20,000
Funds Unspent: \$20,000
Page: 14

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
ACTIVE PROJECT STATUS REPORT SUMMARY
AS OF JANUARY 31, 2006

2005-2006- Continued

Project: College Hill Neighborhood School
Project Budget: \$12,974
Funds Unspent: \$12,974
Page: 14

Project: Job Readiness Training
(New Land Jobs)
Project Budget: \$15,000
Funds Unspent: \$7,250
Page: 14

Project: Fifth Street Master Plan
& Façade Improvement Program (City)
Project Budget: \$75,000
Funds Unspent: \$26,133
Page: 14

Project: Western Hotel/Joseph Nichols
Tavern (Lybg. Covenant Fellowship)
Project Budget: \$29,500
Funds Unspent: \$22,925
Page: 15

Project: Tinbridge Hill Acquisition (LRHA)
Project Budget: \$73,190
Funds Unspent: \$72,529
Page: 15

Project: Rental Rehabilitation Program (LRHA)
Project Budget: \$100,000
Funds Unspent: \$99,761
Page: 15

Project: Façade Improvement Program
(Lynch's Landing)
Project Budget: \$20,000
Funds Unspent: \$20,000
Page: 16

Project: The Legacy Rehabilitation Project
Project Budget: \$30,000
Funds Unspent: \$30,000
Page: 16

Project: Emergency Fuel Assistance
(Interfaith Outreach)
Project Budget: \$6,000
Funds Unspent: \$3,232
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HOME PROGRAM
ACTIVE PROJECT STATUS REPORT SUMMARY
AS OF JANUARY 31, 2006

2002-2003

Project: Homeownership Fund (LNDF)
Project Budget: \$155,000
Funds Unspent: \$4,500
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2003-2004

Project: Housing Ownership Opportunity
Program (Lyn-CAG)
Project Budget: \$136,393
Funds Unspent: \$91,268
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2004-2005

Project: Housing Ownership Opportunity
Program (Lyn-CAG)
Project Budget: \$53,070
Funds Unspent: \$53,070
Page: 18

Project: Affordable Homes for Adults with
Disabilities
(RUSH Lifetime Homes, Inc.)
Project Budget: \$53,071
Funds Unspent: \$13,777
Page: 18

Project: Building Program – Habitat
Project Budget: \$48,000
Funds Unspent: \$46,000
Page: 18

2005-2006

Project: HOME Admin. (City)
Project Budget: \$12,000
Funds Unspent: \$6,449
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Project: HOME Admin. (LNDF)
Project Budget: \$32,729
Funds Unspent: \$23,969
Page: 19

Project: Housing Ownership Opportunity
Program (Lyn-CAG)
Project Budget: \$67,565
Funds Unspent: \$67,565
Page: 19

Project: Owner-Occupied Housing Rehab.
(Lyn-CAG)
Project Budget: \$105,000
Funds Unspent: \$102,061
Page: 19

Project: Building Program – Habitat
Project Budget: \$40,000
Funds Unspent: \$40,000
Page: 20

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
ACTIVE PROJECT STATUS REPORT
AS OF JANUARY 31, 2006

Key to Abbreviations

ARC = Arc of Central Virginia, Inc.
LNDF = Lynchburg Neighborhood Development Foundation, Inc.
LHF = Lynchburg Historical Foundation, Inc.
LRHA = Lynchburg Redevelopment and Housing Authority
Lyn-CAG = Lynchburg Community Action Group, Inc.
YWCA = Young Women's Christian Association
FY = Fiscal Year
CDBG = Community Development Block Grant

Note:

Any project not listed was completed prior to January 31, 2006 or has been completed since February 1, 2006 and is in the process of being reimbursed to the agencies.

Project: Business Development Centre Revolving Loan Program (Business Development Centre)

Year: 1993-1994

Project Budget: \$45,000

Loans to Date: \$125,250 (17 loans)

Funds Unspent for New Loans: \$25,592

Purpose: Provides funds for the establishment of a revolving loan fund to assist micro enterprises (businesses with five or fewer employees, one or more of whom own the business) that do not have access to conventional financing. Target participants are low to moderate-income families, minorities, and females.

Accomplishments: Since inception there have been 17 loans totaling \$125,250.

Comments: Council allocated an additional \$10,000 in PY2001-02 CDBG funds to continue this program. This program also receives support from the Small Business Administration and the State Department of Housing and Community Development.

Project: Repair Assistance Program for Historic Districts (LHF)

Year: 1999-2000

Project Budget: \$5,000

Funds Unspent: \$2,048

Purpose: To provide grants for housing rehabilitation to low- and moderate-income residents of Lynchburg's historic districts. This project is designed to provide financial assistance to those who may not otherwise be able to afford rehabilitation according to historic district standards. The funds are matched dollar-for-dollar with private Historical Foundation funds.

Accomplishments: There have been four houses completed. LHF staff has indicated that there are two projects underway.

Comments: Based on the commitments stated above, the funds unspent should be expended in Fiscal Year 2006.

Project: Fifth Street Economic Development (City)
Year: 1999-2000
Project Budget: \$50,000
Funds Unspent: \$649

Purpose: The funds for this project will be used to hire a consultant to develop a redevelopment plan that will be a public/private partnership for the Fifth Street corridor. This project will be completed in conjunction with LRHA's Fifth Street Revitalization Project.

Accomplishments: The consultant has completed the program scope for the redevelopment plan. The gateway signs and landscaping project have been completed.

Comments: The remaining funds will be reprogrammed in Fiscal Year 2007.

Project: Repair Assistance Program for Historic Districts (LHF)
Year: 2000-2001
Project Budget: \$5,000
Funds Unspent: \$5,000

Purpose: To provide grants for housing rehabilitation to low- and moderate-income residents of Lynchburg's historic districts. This project is designed to provide financial assistance to those who may not otherwise be able to afford rehabilitation according to historic district standards. The funds are matched dollar-for-dollar with private Historical Foundation funds.

Accomplishments: There are projects that are currently under review for funding.

Comments: The funds unspent should be expended in Fiscal Years 2006 and 2007.

Project: College Hill Acquisition Program (LRHA) (Project Amendment-Stabilization)
Year: 2000-2001
Project Budget: \$102,764
Funds Unspent: \$3,529

Purpose: Provide funds to LRHA for the acquisition of deteriorated residential properties within the boundaries of the College Hill Redevelopment and Conservation Area. All properties would be acquired within 12 months of beginning of acquisition process.

Accomplishments: Parcels have been acquired at 1207 Eighth Street, 1108 Eighth Street, 1000 Harrison Street, 612 Harrison Street, and 605 Harrison Street. Miscellaneous acquisition costs have been expended.

Comments: In April 2003 City Council authorized the redirection of the funds unspent (\$10,537) for the stabilization of 1000 and 1002 Wise Street. In the interim, LRHA was able to convey these properties to private owners for rehabilitation. LRHA currently has plans to use the remaining unspent funds and assist Lynchburg Community Action Group (ILyn-CAG) with the stabilization of 1108 Polk Street.

Project: College Hill Acquisition Program (LRHA) (Project Amendment-Stabilization)
Year: 2001-2002
Project Budget: \$76,392
Funds Unspent: \$22,993

Purpose: Provide funds to LRHA for the acquisition of deteriorated residential properties within the boundaries of the College Hill Redevelopment and Conservation Area. All properties would be acquired within 12 months of beginning of acquisition process.

Accomplishments: Miscellaneous acquisition costs have been expended.

Comments: In April 2003 City Council authorized the redirection of the funds unspent (\$23,567) for the stabilization of 1000 and 1002 Wise Street. In the interim, LRHA was able to convey these properties to private owners for rehabilitation. LRHA currently has plans to use the remaining unspent funds and assist Lynchburg Community Action Group (Lyn-CAG) with the stabilization of 1108 Polk Street.

Project: Contingency Funds
Year: 2001-2002
Project Budget: \$91,531
Funds Unspent: \$27,366

Purpose: This contingency activity was established for activities that may exceed the budget for the respective activity, or for additional project requests that might occur during the program year.

Accomplishments: The funds have been expended for the following projects: (1) maintenance of acquired properties; (2) downtown design services; (3) acquisition of 711-715 Fifth Street; and (4) acquisition of 702 Fifth Street.

Comments: The remaining funds will be reprogrammed in Fiscal Year 2007.

Project: College Hill Acquisition Program (LRHA)
Year: 2002-2003
Project Budget: \$85,090
Funds Unspent: \$3,363

Purpose: Provide funds to LRHA for the acquisition of deteriorated residential properties within the boundaries of the College Hill Redevelopment and Conservation Area. All properties would be acquired within 12 months of beginning of acquisition process.

Accomplishments: There have been miscellaneous acquisition costs incurred.

Comments: LRHA staff is in the process of exploring options to expend the remaining funds on acquisition costs for properties within the College Hill area.

Project: Bedford Building Renovations (ARC of CVA)
Year: 2002-2003
Project Budget: \$30,000
Funds Unspent: \$8,034

Purpose: The program funds were approved to assist with the renovations of the ARC of Central Virginia Development Center located at 1508 Bedford Avenue.

Accomplishments: The building renovation project for accessibility is 75% complete.

Comments: The remaining funds should be expended in Fiscal Year 2006.

Project: Fellowship Community Outreach Center
Year: 2002-2003
Project Budget: \$20,177
Funds Unspent: \$15,154

Purpose: The program funds were approved for tutorial and program services at the Center. The Center provides family and youth development activities for inner city youth.

Accomplishments: Program activity expenses have been incurred.

Comments: City staff continues to work with Outreach Center staff for the expenditure of these funds.

Project: Fifth Street Revitalization (LRHA)
Year 2002-2003
Project Budget: \$53,704
Funds Unspent: \$4,788

Purpose: These funds were allocated for the acquisition and related costs for properties in the Fifth Street Redevelopment area.

Accomplishments: LRHA has acquired the property at 408 Federal Street.

Comments: The unspent funds will be used to assist with the disposition of the properties at 701-717 Fifth Street and 408 Federal Street.

Project: Contingency Funds
Year: 2002-2003
Project Budget: \$25,000
Funds Unspent: \$25,000

Purpose: This contingency activity was established for activities that may exceed the budget for the respective activity, or for additional project requests that might occur during the program year.

Accomplishments: None to date.

Comments: The funds will be utilized as needed for previously, approved program activities.

Project: Maintenance of Properties/Disposition (LRHA)
Year: 2003-2004
Project Budget: \$51,510
Funds Unspent: \$14,719

Purpose: Funds will be used to assist with the costs to maintain the CDBG-acquired properties.

Accomplishments: Expenses related to property maintenance have been incurred.

Comments: As a result of HUD's policy effective July 1, 2004 regarding maintenance of properties acquired prior to July 1, 1998, LRHA's efforts to reduce its property inventory and the bidding of the contract for property maintenance, these funds have not been expended. LRHA is considering making a request to City Council for the reallocation of the remaining funds.

Project: College Hill Stabilization Program (LRHA)
Year: 2003-2004
Project Budget: \$78,700
Funds Unspent: \$78,700

Purpose: Provide funds to LRHA for the stabilization of previously-acquired residential properties within the boundaries of the College Hill Redevelopment and Conservation Area. The structures would be stabilized until disposition occurs.

Accomplishments: None to date.

Comments: LRHA plans to utilize a portion of these funds to assist Lyn-CAG with the stabilization of 1108 Polk Street. In addition, LRHA staff is working on stabilizing the property at 911 Federal Street.

Project: Spot Blight Abatement/Acquisition
Year: 2003-2004
Project Budget: \$160,475
Funds Unspent: \$151,464

Purpose: These funds will allow LRHA to acquire deteriorated properties for rehabilitation and resale under Section 19.5 of the Code of Virginia. The fund will be used specifically for legal fees, appraisal services, court costs, and acquisition.

Accomplishments: None to date. LRHA has obligated \$239,800 for acquisitions underway.

Comments: If owners of properties that LRHA is currently addressing do not make repairs, funding is required for the acquisitions. It is expected that several of the owners will make repairs to their properties allowing LRHA to address more properties. Additional properties are addressed as properties are repaired and cases closed. LRHA staff attempts to maintain enough funding so that as additional blighted properties are identified they can be addressed. It is difficult to project which properties owners will repair and which ones will not be repaired. It requires constant monitoring and recalculating of available funds as newly identified properties are addressed. Since ultimately LRHA must be prepared to acquire each property it addresses, the funds allocated in this program year should remain available for acquisition.

Project: Seeds for Life Housing Rehabilitation
Year: 2003-2004
Project Budget: \$66,478
Funds Unspent: \$61,165

Purpose: The program funds were allocated to assist the Seeds for Life organization to make basic repairs to substandard housing for families without the means or physical health to perform the work themselves. Many times families are faced with eviction and/or removal of their children if the unsafe conditions are not corrected in a timely manner. Volunteers from local churches, colleges, and civic organizations are used when feasible. At times the need arises for professional services to be procured. The CDBG funds will be used to pay for any home repairs that cannot be completed by the volunteers.

Accomplishments: Rehabilitation work was completed on two properties.

Comments: The remaining funds will be reprogrammed in Fiscal Year 2007.

Project: Delivery Costs/Administration (LRHA)
Year: 2004-2005
Project Budget: \$138,191
Funds Unspent: \$5,428

Purpose: Provide funds for general program administration costs associated with the CDBG-funded activities at LRHA. Provide funds for direct costs associated with the acquisition and disposition of properties for the College Hill, Tinbridge Hill, Daniel's Hill and Spot/Blight CDBG projects. Provide funds for LRHA's direct costs for rehabilitation loan servicing.

Accomplishments: Direct costs have been incurred.

Comments: The project is proceeding as planned.

Project: Maintenance of Properties/Disposition (LRHA)
Year: 2004-2005
Project Budget: \$28,410
Funds Unspent: \$28,410

Purpose: Funds will be used to assist with the costs to maintain the CDBG-acquired properties. As of September 2004 there were 16 in which LRHA planned to use these funds to cover property maintenance.

Accomplishments: None to date.

Comments: As a result of HUD's policy effective July 1, 2004 regarding maintenance of properties acquired prior to July 1, 1998, LRHA's efforts to reduce its property inventory and the bidding of the contract for property maintenance, these funds have not been expended. LRHA is considering making a request to City Council for the reallocation of the remaining funds.

Project: Neighborhood Initiatives (City)
Year: 2004-2005
Project Budget: \$82,500 (four components)
Funds Unspent: \$25,068

Purpose: This project provides expanded neighborhood planning (Neighborhood Planner), code enforcement (two Housing Code Inspectors and support staff), funds for the wage personnel and related equipment to be used in conjunction with Inmate labor for weed ordinance enforcement, litter pick-up, and targeted neighborhood community improvements to support neighborhood-based projects.

Accomplishments: Administrative and code enforcement expenses have been incurred for the four components of this project.

Comments: This project is ongoing for the enforcement of the existing housing code, rental inspections, weed ordinance, and abandoned vehicle program. The remaining funds in the Neighborhood Planning component will be reprogrammed in FY 2007.

Project: Daniel's Hill Acquisition Program (LRHA)
Year: 2004-2005
Project Budget: \$150,000
Funds Unspent: \$82,251

Purpose: Provide funds to LRHA to acquire and rehabilitate nine deteriorated properties in the Daniel's Hill Neighborhood. LRHA plans to facilitate the rehabilitation and enhance the numerous facets of community revitalization that is underway in Daniel's Hill.

Accomplishments: LRHA has begun the acquisition process for the properties at 306 Cabell Street, 317 Cabell Street, and 216/218 Norwood Street. Miscellaneous acquisition costs have been incurred.

Comments: Acquisition is underway on several properties which will result in the remaining funds being expended during FY 2006 and FY 2007.

Project: Spot Blight Abatement/Acquisition
Year: 2004-2005
Project Budget: \$64,480
Funds Unspent: \$64,480

Purpose: These funds will allow LRHA to acquire deteriorated properties for rehabilitation and resale under Section 19.5 of the Code of Virginia. The fund will be used specifically for legal fees, appraisal services, court costs, and acquisition.

Accomplishments: None to date. LRHA has obligated \$239,800 for acquisitions underway.

Comments: The remaining project funds from Fiscal Years 2003-2004 will be expended prior to beginning of this project. (See previous explanation for expenditure of funds on Page 10)

Project: Rush Lifetime Homes of Central Virginia
Year: 2004-2005
Project Budget: \$9,542
Funds Unspent: \$1,063

Purpose: The program funds will be used to provide supportive services and operating expenses for the persons who reside in the homes developed by Rush Homes.

Accomplishments: Services have been provided to three adult clients and one child.

Comments: The project is proceeding as planned.

Project: Dance Theatre (Building Renovations)
Year: 2004-2005
Project Budget: \$30,000
Funds Unspent: \$30,000

Purpose: The CDBG funds will be used to continue the building renovations at 722 Commerce Street for the dance facility to provide the needed dance programs.

Accomplishments: Dance Theatre staff is in the process of soliciting bids for the renovation project.

Comments: Dance Theatre staff has advised that the renovation project will be completed before June 30, 2006.

Project: Housing Development Assistance (LNDF)
Year: 2004-2005
Project Budget: \$35,000
Funds Unspent: \$1,732

Purpose: As an eligible Community Based Development Organization (CBDO), LNDF plans to develop affordable housing for eligible low-to-moderate income persons. The funds will be used for marketing and operational costs for the houses being developed.

Accomplishments: Support costs have been provided for the development of three houses.

Comments: The project is proceeding as planned.

Project: Downtown Sign System (Lynch's Landing)
Year: 2004-2005
Project Budget: \$57,490
Funds Unspent: \$4,408

Purpose: Throughout the downtown and riverfront area there is a need for attractive and clear signage to direct persons coming into the downtown area. The funds will be used to purchase directional signs of architectural quality for a comprehensive way finding sign system for downtown.

Accomplishments: Directional signs have been purchased and installed in the Downtown redevelopment area.

Comments: The project is proceeding as planned.

Project: Cabell Street Dependency Building Renovations (LHF)
Year: 2004-2005
Project Budget: \$30,000
Funds Unspent: \$5,566

Purpose: This project will serve as a crisis intervention program for youth in jeopardy of placement outside of their homes. The funds will be used to assist with the renovations of the building.

Accomplishments: The renovation of the building is underway. Project costs have been incurred.

Comments: The project is proceeding as planned.

Project: Installation of Building Elevator (Free Clinic)
Year: 2004-2005
Project Budget: \$79,200
Funds Unspent: \$7,500

Purpose: The Free Clinic provides emergency medical, dental, and pharmaceutical services for low-to-moderate clientele. The Clinic is currently working on building renovations to further enhance their programs and services. The funds will be used for the installation of an n elevator to remove the architectural barrier that exists for access to the second floor of the building.

Accomplishments: The elevator has been purchased and installed.

Comments: The remaining funds will be expended on additional renovations in the corridors adjacent to the elevator.

NOTE: SUBRECIPIENT CONTRACTS FOR AGENCIES WERE COMPLETED FROM OCTOBER 2005 THROUGH JANUARY 2006. THEREFORE, SOME PROJECTS ARE IN THE IMPLEMENTATION PHASE AND OTHERS HAVE NOT BEGUN BUT ARE BEGINNING TO GET UNDERWAY AT THIS TIME.

Project: Program Administration (City)
Year: 2005-2006
Project Budget: \$55,600
Funds Unspent: \$36,272

Purpose: To provide oversight and administration of the CDBG Program, and other related grants and community development projects.

Accomplishments: Administration is ongoing.

Comments: The funds will be expended for administration of the active CDBG and HOME projects.

Project: Delivery Costs/Administration (LRHA)
Year: 2005-2006
Project Budget: \$143,303
Funds Unspent: \$141,818

Purpose: Provide funds for general program administration costs associated with the CDBG-funded activities at LRHA. Provide funds for direct costs associated with the acquisition and disposition of properties for the College Hill and Spot/Blight CDBG projects. Provide funds for LRHA's direct costs for rehabilitation loan servicing.

Accomplishments: None to date.

Comments: The funds unspent from Fiscal Year 2004-2005 will be expended prior to the beginning of this project.

Project: Lead Safe Housing Rehabilitation
Year: 2005-2006
Project Budget: \$60,000
Funds Unspent: \$45,918

Purpose: This project is a component of the Lead Hazard Control Grant from the Department of Housing and Urban Development (HUD). Due to the housing stock in the Lead Program there are generally more problems than just poor paint. These funds will allow the City to address the rehabilitation needs in these units and complete the remediation.

Accomplishments: Two contracts have been issued for the rehabilitation of two housing units.

Comments: The project is proceeding as planned.

Project: YWCA Town Center (YWCA)
Year: 2005-2006
Project Budget: \$50,000
Funds Unspent: \$41,268

Purpose: The funds for this project will be used for building renovations (i.e. community restrooms on the third and fourth floors) at the Town Center located on Church Street.

Accomplishments: The rehabilitation work is underway.

Comments: Project funds should be expended within Fiscal Year 2006.

Project: Daniel's Hill Acquisition Program (LRHA)
Year: 2006-2006
Project Budget: \$88,668
Funds Unspent: \$88,668

Purpose: Provide funds to LRHA to acquire and rehabilitate nine deteriorated properties in the Daniel's Hill Neighborhood. LRHA plans to facilitate the rehabilitation and enhance the numerous facets of community revitalization that is underway in Daniel's Hill.

Accomplishments: None to date.

Comments: LRHA has selected several properties to begin the acquisition process.

Project: Family Violence Prevention (YWCA)
Year: 2005-2006
Project Budget: \$22,500
Funds Unspent: \$10,699

Purpose: Provides funds for the operation of the Family Violence Prevention Program including counseling and emergency shelter for women and children who, due to their circumstances, find themselves with little or no income.

Accomplishments: Administrative expenses have been incurred for the director's salary.

Comment: The project is proceeding as planned.

Project: Housing Improvement Program (Lyn-CAG)
Year: 2005-2006
Project Budget: \$201,233
Funds Unspent: \$154,711

Purpose: To provide housing rehabilitation grants to low-income citizens via emergency repairs and weatherization activities. Clients are also provided home maintenance counseling and notification of lead paint hazards.

Accomplishments: Two housing rehabilitation projects have been completed. Direct costs have been incurred.

Comments: The project is proceeding as planned.

Project: Spot Blight Abatement/Acquisition
Year: 2005-2006
Project Budget: \$64,220
Funds Unspent: \$64,220

Purpose: These funds will allow LRHA to acquire deteriorated properties for rehabilitation and resale under Section 19.5 of the Code of Virginia. The fund will be used specifically for legal fees, appraisal services, court costs, and acquisition.

Accomplishments: None to date. LRHA has obligated \$239,800 for acquisitions underway.

Comments: The remaining project funds from Fiscal Years 2003-2004 will be expended prior to beginning of this project. (See previous explanation for expenditure of funds on Page 10)

Project: Maintenance of Properties/Disposition (LRHA)
Year: 2005-2006
Project Budget: \$38,470
Funds Unspent: \$38,470

Purpose: Funds will be used to assist with the costs to maintain the CDBG-acquired properties. As of September 2004 there were 16 in which LRHA planned to use these funds to cover property maintenance.

Accomplishments: None to date.

Comments: The number of properties initially included in the grant application ended up being less than staff anticipated, and the Authority was able to contract with a grass cutting company that charged over 50% less than the former company used by LRHA for property maintenance. LRHA staff is reviewing this project and the use of these funds.

Project: Rush Lifetime Homes of Central Virginia
Year: 2005-2006
Project Budget: \$6,500
Funds Unspent: \$6,500

Purpose: The program funds will be used to provide supportive services and operating expenses for the persons who reside in the homes developed by Rush Homes.

Accomplishments: None to date.

Comments: The project is underway.

Project: Neighborhood Initiatives (City)
Year: 2005-2006
Project Budget: \$35,324 (Code Enforcement)
Funds Unspent: \$32,931

Purpose: This project provides code enforcement funds for the wage personnel and related expenses to be used in conjunction with Inmate Labor Program and for weed ordinance enforcement.

Accomplishments: Code enforcement expenses have been incurred.

Comments: The project is proceeding as planned.

Project: Enhancing Special Needs Housing (Miriam's House)
Year: 2005-2006
Project Budget: \$20,000
Funds Unspent: \$3,494

Purpose: Miriam's House provides long-term rehabilitative transitional housing programs to homeless single women and women with children in the Lynchburg area. The funds will be used for operational support costs for providing the services to the residents of the facility.

Accomplishments: Support costs for program staff have been incurred.

Comments: The project is proceeding as planned.

Project: White Rock After School Program
Year: 2005-2006
Project Budget: \$13,000
Funds Unspent: \$13,000

Purpose: The After School Program provides youth an opportunity to come to the facility and work on homework, Standards of Learning (SOL) activities, and research. The funds will be used for operational costs for this program.

Accomplishments: None to date.

Comments: The project is underway.

Project: Christmas in April Rehabilitation Program
Year: 2005-2006
Project Budget: \$50,000
Funds Unspent: \$50,000

Purpose: Christmas in April (Rebuilding Together) works in partnership with the community to rehabilitate homes of low-income homeowners, particularly for the elderly, the disabled and for families with children. These funds will be used to provide materials and related program costs for rehabilitation projects.

Accomplishments: None to date.

Comments: The project is underway.

Project: Roof Replacement (Virginia University)

Year: 2005-2006

Project Budget: \$20,000

Funds Unspent: \$20,000

Purpose: The funds for this project will be used to assist with the roof replacement of Graham Hall on the University campus. This roof replacement will prevent further deterioration of the building.

Accomplishments: None to date.

Comments: The contract has been executed and the project is beginning to get underway.

Project: College Hill Neighborhood School

Year: 2005-2006

Project Budget: \$12,974

Funds Unspent: \$12,974

Purpose: Provide funds to the School for the Literacy Program for the children and parents.

Accomplishments: None to date.

Comments: The contract has been executed and the program is underway.

Project: Job Readiness Training (New Land Jobs)

Year: 2005-2006

Project Budget: \$15,000

Funds Unspent: \$7,250

Purpose: New Land Jobs assists individuals who are unemployed or underemployed with training that will provide assist them in finding a job or improving themselves within the work environment. The funds will be used to provide operational support for the services provided to the clients.

Accomplishments: Support service expenses have been incurred.

Comments: The project is proceeding as planned.

Project: Fifth Street Master Plan and Façade Improvement Program

Year: 2005-2006

Project Budget: \$75,000

Funds Unspent: \$26,133

Purpose: Provide funds to the Fifth Street Community Development Corporation (CDC) to develop final planning and design documents and renderings for streetscape/redevelopment

improvements for the Fifth Street Corridor. The funds will also provide five façade improvement grants to property owners along the Corridor to increase the pride in the area residential neighborhoods and serve as a major gateway to the riverfront/downtown area.

Accomplishments: A consultant has been hired to provide planning and design services for the Fifth Street Corridor. The consultant work is approximately 50% complete. Façade improvement funds have been reserved for two properties at 514 and 520 Fifth Street.

Comments: The project is proceeding as planned.

Project: Western Hotel/Joseph Nichols Tavern (Lynchburg Covenant Fellowship)

Year: 2005-2006

Project Budget: \$29,500

Funds Unspent: \$22,925

Purpose: Provide funds to assist with the rehabilitation of the Western Hotel. The rehabilitation will preserve the historic property and further the redevelopment of the residential neighborhood.

Accomplishments: The rehabilitation work is underway.

Comments: The project is proceeding as planned.

Project: Tinbridge Hill Acquisition (LRHA)

Year: 2005-2006

Project Budget: \$73,190

Funds Unspent: \$72,529

Purpose: Provide funds for LRHA to acquire unimproved parcels and then convey them to non-profit housing agencies for development of housing for first-time homebuyers.

Accomplishments: Miscellaneous acquisition costs have been incurred.

Comments: Acquisitions are underway. LRHA plans to expend all of the funds allocated.

Project: Rental Rehabilitation Program (LRHA)

Year: 2005-2006

Project Budget: \$100,000

Funds Unspent: \$99,761

Purpose: This project will provide funds for rental rehabilitation grants to assist with the rehabilitation of substandard rental property. This project will be completed in conjunction with the City's Residential Rental Rehabilitation Program.

Accomplishments: Miscellaneous program costs have been incurred.

Comments: LRHA is in the process of accepting applications for the project and has obligated approximately \$25,000.

Project: Façade Improvement Program (Lynch's Landing)
Year: 2005-2006
Project Budget: \$20,000
Funds Unspent: \$20,000

Purpose: Throughout the downtown and riverfront area there are buildings that are in need of rehabilitation to improve the exterior appearance of the buildings. The façade program funds will be used in conjunction with other agency funds to allow property owners to make façade improvements to their properties.

Accomplishments: None to date.

Comments: Lynch's Landing has committed funds for four grants under this program. The project is proceeding as planned.

Project: Legacy Rehabilitation Project (The Legacy Museum)
Year: 2005-2006
Project Budget: \$30,000
Funds Unspent: \$30,000

Purpose: Provide funds for the rehabilitation of the property at 403 Monroe Street. The Legacy Museum will use the facility to provide educational programs and exhibits for the area residential low-to-moderate income neighborhoods.

Accomplishments: The agency has hired an architect to assist with the solicitation of bids.

Comments: The project is proceeding as planned.

Project: Emergency Fuel Assistance (Interfaith Outreach)
Year: 2005-2006
Project Budget: \$6,000
Funds Unspent: \$3,232

Purpose: Provide emergency fuel assistance to elderly persons for heating costs.

Accomplishments: Eleven clients have received financial assistance for their heating costs.

Comments: The project is proceeding as planned.

HOME PROGRAM
ACTIVE PROJECT STATUS REPORT
AS OF DECEMBER 31, 2005

Key to Abbreviations

Lyn-CAG = Lynchburg Community Action Group, Inc.
LNDF = Lynchburg Neighborhood Development Foundation, Inc.
Rush = Rush Lifetime Homes, Inc.
Habitat = Greater Lynchburg Habitat for Humanity

Note:

Any project not listed was completed prior to January 31, 2006 or has been completed since February 1, 2006 and is in the process of being reimbursed to the agencies.

Project: Homeownership Fund (LNDF)
Year: 2002-2003
Project Budget: \$155,000
Funds Unspent: \$4,500

Purpose: These funds will provide for the continuation of down payment assistance, closing and transaction costs, principal write-downs, interest write-downs, projects that exceed appraised value, add-ons that increase energy-efficiency and/or improve the facade to accommodate neighborhood architecture. While LNDF administers these funds, participating non-profit housing development organizations would be allowed to access a limited amount of funds to blend with current and future housing development funds in order to assist low and very low-income families and to increase home ownership in Lynchburg's Inner City.

Accomplishments: Thirteen projects have been completed providing home repairs, down payment, and closing costs.

Comments: In November 2003 Council authorized the reprogramming of the funds unspent in this project to Rush Homes, College Hill Homes, and Lynchburg Covenant Fellowship. The \$8,000 designated for Rush Homes has been provided to the agency. The \$10,000 designated for Lynchburg Covenant Fellowship has been provided to the agency. The remaining funds are for College Hill Homes. Expenses have been incurred and a reimbursement request is being prepared.

Project: Housing Ownership Opportunity Program (Lyn-CAG)
Year: 2003-2004
Project Budget: \$136,393
Funds Unspent: \$91,268

Purpose: This project is a Community Housing Development Organization (CHDO) project. Lyn-CAG is a certified CHDO agency and receives the HOME funds to rehabilitate vacant houses for the purpose of home ownership over a two-year period.

Accomplishments: Rehabilitation work is underway at 1100, 1102-1104 Polk Street

Comments: The referenced rehabilitation projects on Polk Street will utilize these funds. It is anticipated that the rehabilitation of these structures will be completed during Fiscal Year 2007.

Project: Housing Ownership Opportunity Program (Lyn-CAG)
Year: 2004-2005
Project Budget: \$53,070
Funds Unspent: \$53,070

Purpose: This project is a Community Housing Development Organization (CHDO) project. Lyn-CAG is a certified CHDO agency and receives the HOME funds to rehabilitate vacant houses for the purpose of home ownership over a two-year period.

Accomplishments: Rehabilitation work is underway at 1100, 1102-1104 Polk Street.

Comments: The referenced rehabilitation projects on Polk Street will utilize these funds. It is anticipated that the rehabilitation of these structures will be completed during Fiscal Year 2007.

Project: Affordable Homes for Adults with Disabilities (Rush Lifetime Homes, Inc.)
Year: 2004-2005
Project Budget: \$53,071
Funds Unspent: \$13,777

Purpose: Rush will use the program funds to develop/construct a handicap accessible single-family home for persons with disabilities.

Accomplishments: Acquisition of 1214 Wards Ferry Road has been completed.

Comments: Rush Homes staff is in the process of developing plans for the acquisition of another home for persons with disabilities.

Project: Building Program/Site Development Infrastructure (Habitat)
Year: 2004-2005
Project Budget: \$48,000
Funds Unspent: \$46,000

Purpose: Habitat provides affordable, adequate, and decent housing to for low-to-moderate income persons. The HOME funds will be used to provide down payment and closing cost assistance and pre-construction costs associated with site development.

Accomplishments: Down payment assistance has been provided to one home buyer.

Comments: The project is proceeding as planned.

Project: HOME Administration (City)
Year: 2005-2006
Project Budget: \$12,000
Funds Unspent: \$6,449

Purpose: This project will provide funds for personnel and administrative expenses associated with the HOME projects.

Accomplishments: Administration costs have been incurred.

Comments: The project is proceeding as planned.

Project: HOME Administration (LNDF)
Year: 2005-2006
Project Budget: \$32,729
Funds Unspent: \$23,969

Purpose: This project will provide funds for personnel and administrative expenses associated with the HOME projects. LNDF will assist with the administration of the HOME entitlement funds for the City.

Accomplishments: Administrative expenses have been reimbursed.

Comments: The project is proceeding as planned.

Project: Housing Ownership Opportunity Program (Lyn-CAG)
Year: 2005-2006
Project Budget: \$67,565
Funds Unspent: \$67,565

Purpose: This project is a Community Housing Development Organization (CHDO) project. Lyn-CAG is a certified CHDO agency and receives the HOME funds to rehabilitate vacant houses for the purpose of home ownership over a two-year period.

Accomplishments: None to date.

Comments: The referenced rehabilitation projects on Polk Street will utilize these funds. It is anticipated that the rehabilitation of these structures will be completed during Fiscal Year 2007.

Project: Owner-Occupied Housing Rehabilitation (Lyn-CAG)
Year: 2005-2006
Project Budget: \$105,000
Funds Unspent: \$102,061

Purpose: This project will provide funds for rehabilitation of substandard, owner-occupied housing.

Accomplishments: One homeowner has received rehabilitation assistance.

Comments: The project is underway.

Project: Building Program/Site Development Infrastructure (Habitat)
Year: 2005-2006
Project Budget: \$40,000
Funds Unspent: \$40,000

Purpose: Habitat provides affordable, adequate, and decent housing to for low-to-moderate income persons. The HOME funds will be used to provide down payment and closing cost assistance and pre-construction costs associated with site development.

Accomplishments: None to date.

Comments: The remaining project funds from Fiscal Year 2004-2005 will be expended prior to beginning of this project. Project is underway.
